

Parish Council of Barton & Pooley Bridge
MINUTES of the ANNUAL GENERAL MEETING held TUESDAY 14th July at 7.00pm (following Annual Parish Meeting) in Parkin Memorial Hall, Pooley Bridge

Present: Miles MacInnes (MM), Mark Vause (MV), Samantha Bunting (SB), Justin Ray (JR), Colin Hindle (CH) and Clerk Jill Mackey.

In attendance: Councillors Neil Hughes (NH) CCC and Laura Harker (LH) EDC for part of the meeting.

1. **Election of Chair: Miles MacInnes** (prop: MV and sec: SB) unanimously; and **Vice Chair: Mark Vause** (prop: SB and sec: JR) unanimously.
 MM welcomed everyone to the Annual General Meeting, rearranged from May due to the Coronavirus pandemic. MM thanked fellow councillors for re-electing him but felt that this would be his last year as Chair, when he would see the bridge eventually installed.
2. **Co-option of Parish Councillor: Mr Colin Hindle** was unanimously co-opted onto the Council, replacing Daniel Dinham. Acceptance of Office and Register of Interest forms were duly completed.
3. **Apologies for absence:** none.
4. **Requests for dispensations – none.**
5. **Declaration of Interest – none.**
6. **Public Participation session:** (attention drawn to Data Protection Policy Notice): no matters raised.
7. **Minutes of last meeting held 10th March** were approved. (AGM and Annual Parish Meeting scheduled for May 2020 was postponed due to Coronavirus outbreak.) Matters arising:
 - o Letter of thanks from Cyril Wilson, Barton PCC
8. **Planning:**

Application No.	Location	Description	Response BPBPC	Decision LDNPA
2016-3175	Crown Hotel	Variation of cond. 2 & 7 on plan.app. 2015/3159	No outstanding issues	-
2019-3121	Ullswater House	Demotion part of rear building. Construction two storey extension for additional bedroom accommodation.	Neutral	
2020-3015	Park Foot Holiday Park	90 day occupation of Euserigg field 9683 for camping	BPC: Objection	Withdrawn 1.4.20.
2020-3031	Granny Dowbekins Tea Rooms	New glazed steel frame canopy over external seating area. (Arch over access gate withdrawn).	Approved LDNPA: Granted	Granted with conditions
2020-3054	Park Foot Holiday Park	Use of land as touring unit pitches (relocation of 14 pitches and enhancement of 15)	No response	
2020-3066	1 Sharrow Cottages	Demolition of existing side extension & conservatory. Two storey rear extension & single storey side & rear extension.	Neutral	
2020-3070	Hillcroft Caravan Park	Approval of details reserved by condition 3 (drainage details) of planning permission 2017/3039: Proposed new general managers dwelling.	For information purposes only	For information purposes only
	Mr and Mrs K Bell	Cross Dormont Enforcement notice appeal lodged.	Support of LNDPA	

9. **County Council & Eden District Council Matters:**
 - Housing needs survey – currently on hold.
 - CCC Working Together – consider if more communication from CCC.
 - EDC – District Heat Network system – Clerk to check on current situation. **Action:Clerk**
 - Siting of defibrillator (wall mounting currently at PBI, defibrillator in Sun Hotel) – possibility of re-locating to Ullswater Steamer Shop – SB to advise at September meeting. Clerk to advise businesses in the village that the only working defibrillator in village is located in Village Hall/Church car park. **Action:Clerk**
10. **EDC Devolution of Services –**
 - **Public Toilets –** discussions took place on how to move this forward and it was decided:
 - a. After being closed in Lockdown, this highlighted the need to keep the toilets open.
 - b. BPBPC agree in principle to take over subject to contract
 - c. Clerk to request new contract from EDC and then ask our Solicitor to report.
 - d. EDC to ensure property and grounds are in good repair before handover.
 - e. Tree survey before handover.
 - f. Costs award – we would require 100% in first year, reducing thereafter.
 - g. Contactless entry system preferred, with BPBPC (MV and CH) looking into costs etc of us purchasing/installing and recouping from EDC.

Clerk/MM to contact EDC advising of the above and move matter forward asap. **Action:MM/Clerk**

11. **Common Land at Eusemere Lodge** - PC to meet with new owner when footbridge is removed to make sure boundary is correct.

12. Finance:

- The Accounts for year ending 31.3.2020. were unanimously approved as detailed on receipts and payments summary sheet. Parish Council hold funds of £8780.31 at year end (Current account £4746.13; Reserve account £63.44 and NSI savings account £3970.74)

2019/20 Year end	Income	Expenditure	Balance
Barton Parish Council	11140.40	6394.27	4746.13
Barton & Pooley Bridge Community Fund	80690.45	1982.00	78708.45
Total:	91830.85	8376.27	83454.58

- Section 1 Annual Governance Statement 2019/20 was presented, approved and signed.
- Section 2 Accounting Statements 2019/20 was presented, approved and signed.
- It was noted that unfortunately we are not longer eligible for audit exemption fee as over £25,000 in our account at year end, and will have to pay £300 audit fee this year and also 2020/21. This has been challenged with PKF Littlejohn Auditors and SAAA, to no avail.

Receipts:

Received from	Description	£
Sockbridge & Tirril Parish Council	Dec 19-Feb 20 share of Stagecoach bus service	£197.18
Yanwath & Eamont Bridge PC	“ “ “ “	£98.59
Eden District Council	Precept	£4708.00
Eden District Council	Street cleaning grant	£520.00
Eden District Council	Footway lighting devolution grant £303 + £121	£424.00
Sockbridge & Tirril Parish Council	Mar-May 20 share of Stagecoach bus service	£387.38

Payments approved:

Payee	Description	£
Zurich Insurance (5 yr agreement)	Annual council insurance	£538.85
CALC	Annual subscription	£105.72
Stagecoach Services	March service	£270.21
Stagecoach Services	April service	£587.30
Stagecoach Services	May service	£498.34
Stagecoach Services	June service	£131.76

- BPC current account:** current balance £8751.92. Noted invoice to come from village warden for last year.
- Cheque signatory:** Colin Hindle to be new signatory (with MM and MV) replacing Dan Dinham. **Action:Clerk**
- Community Fund** finance update: Pavers sold: 301. Current balance £79250.35 in BPC current account. New bank account in process of being set up with Barclays Bank. CF Trustees have enrolled two new Trustees, William Coulston and Debbie Binks and are currently considering two applications. Publicity for the fund was hampered by Covid but notices to go in Grapevine/Facebook page/website very shortly.
- Temporary 108 Bus Service** – Due to Lockdown restrictions, CCC have increased the concessionary travel discount and Stagecoach have passed this on to us, backdated to April, which has been duly deducted from the June account.
- Sinking Fund:** JR highlighted the need for a sinking fund to be in place for future funding of street lights/toilets etc. To be discussed at September meeting.

13. **NEW BRIDGE/FOOTBRIDGE:** latest date for opening is mid-October; MM having regular meetings with CCC to monitor situation.

14. **Community Led Plan** – on hold. MM to check when Kim Hitch can resume visits. **Action:MM**

15. Village/parish updates:

- Village Warden** – awaiting invoice – Clerk to progress. **Action:Clerk**
- Recycling centre** – was a mess but has been cleaned up by Carl.
- Garden waste skip** – commenced in May (2 skips), honouring 7 skips pa. Very well used.
- Wheelie Bin in Eusemere Car Park** – constantly overflowing. Clerk to ask EDC if we could have a bigger bin if they cannot empty more regularly. **Action:Clerk**
- Village Sports Day**
- Bridge Opening event** – possibly a “soft launch” in October, fireworks at New Year, with official opening March 2021 – however, all Covid dependent.
- Wall and fencing at Mains Farm** – being considering by Community Fund.
- Parking problems Roe Head:** unfortunately the top part of road at fell gate is not adopted by CCC. MM to contact residents for progress etc. **Action:MM**

- **Flooding at Waterfoot corner** – Clerk registered on CCC HIMS system ref: W1980977179 – awaiting excavation/repair/renewal per John Banks CCC. and work to be done as part of bridge replacement.
 - **Sewerage smells in village** – problems reported in the last couple of weeks.
 - **State of pavements on Church Croft** – logged with CCC W1980985191 – work scheduled for completion June at earliest. Clerk to progress. **Action:Clerk**
 - **Pothole near 1863 – W2081003917** - work completed.
 - **Bus shelter** – quote to clean windows £10 – agreed to monthly with litter clear as well. **Action:Clerk**
 - **Bus shelter** – decorating/roof and weather vane cleaning, gutter repairs – Clerk to get quotes. Jane MacInnes to look into colours. **Action:MM/Clerk**
 - **Businesses** – merchandise/signs on pavement outside some business causing problems to social distancing. MV and MM to speak to village businesses. **Action:MM/MV**
- 16. Website/Parish Online/Village newsletter** – ongoing. All Parish Councils must be compliant with the government's **Web Accessibility Regulations** by 23.9.20. SB confirmed website is compliant and Clerk consulted with CALC who confirmed that all documents compiled in the future are compliant also.
- 17. Coronavirus outbreak/Barton Community Resilience Group** – a letter was sent out, via Grapevine delivery, to all residents in the parish offering help where needed. The community responded to the PC request for volunteers to assist with prescription collections etc, during lockdown, with 13 people volunteering and all requests were met. A note of thanks to be sent out to volunteers. A Community Resilience Group to be considered as part of the Community Led Plan. **Action:MM/Clerk**
- 18. LDNPA matters:** it was noted that the Rangers had been very busy trying to keep the Park clean and tidy throughout lockdown, clearing up after picnics etc.
- 19. Notifications/correspondence:**
- 20. Dates of 2020 PC meetings:** September meeting re-arranged for **Monday 14th September**; November 10th.

G Mackey
Clerk, Barton & Pooley Bridge Parish Council (BPC)