

Parish Council of Barton & Pooley Bridge
MINUTES of MEETING held Monday 14th September 2020 at 7.00pm
in Parkin Memorial Hall, Pooley Bridge

Hall is Covid Secure venue and all participants wearing face masks and more than 2m apart. Venue not used since 3rd September and all tables/chairs/touch points sanitised prior to arrival.

Present: Miles MacInnes, Chairman (MM), Mark Vause, Vice Chairman (MV), Justin Ray (JR), Colin Hindle (CH) and Clerk Jill Mackey.

In attendance: CCCouncillor Neil Hughes (NH), Gary Dudson (GD), Carl Henderson, Deborah Binks (DB).

1. **Apologies for absence:** Councillor Sam Bunting (unwell) (SB) and EDCouncillor Laura Harker (LH).
2. **Requests for dispensations:** none.
3. **Declaration of Interest –** Councillor Sam Bunting re: Reopening High Streets Safety Fund (see item 7). MM declared interest in planning application 3068 and did not take part in the BPBPC discussion/response.
4. **Public Participation session: (attention drawn to Data Protection Policy Notice):**
 - **Deborah Binks** on behalf of the Lewis/Binks family, advised that they are looking at putting in a planning application for 10 houses (mixture of 3 and 4 bed) on High Street in the “triangular field”, providing a draft illustration for the Council. The housing development would all be low cost/affordable for local occupancy only. Points raised were sewerage problems on High Street to be sorted first, it is not a LDNPA designated housing allocation site, access problems, recent housing needs survey identified need for two dwellings. In principle, the Parish Council (PC) supports new housing in the village and DB is to talk to Ben Long, LDNPA, and report back to PC.
 - **Gary Dudson** addressed concerns about the Ice Cream Van parked in a car park outside his property, the Village Stores. (see 13).
5. **Minutes of last meeting held 14th July AGM and Annual Parish Meeting** to approve. Matters arising:
 - Business merchandise/signage on pavements: MV liaised with businesses who are cooperating in keeping pavements clear for pedestrians, especially bearing in mind social distancing measures.

6. Planning:

Application No.	Location	Description	Response BPBPC	Decision LDNPA
2019-3121	Ullswater House	Demolition part of rear building. Construction two storey extension for additional bedroom accommodation.	Neutral	Approved
2020-3054	Park Foot Holiday Park	Use of land as touring unit pitches (relocation of 14 pitches and enhancement of 15)	No response	Approved
2020-3066	1 Sharrow Cottages	Demolition of existing side extension & conservatory. Two storey rear extension & single storey side & rear extension.	Neutral	Approved
2020-3068	Swarthbeck Farm	Proposed restoration and extension to existing boathouse	Support	

7. County Council & Eden District Council Matters:

- Housing needs survey – currently on hold.
- EDC – District Heat Network system – scheme on pause – revised programme. Jane Langston to advise.
- Siting of defibrillator (wall mounting currently at PBI, defibrillator in Sun Hotel) – MV to liaise with Jules at Crown Inn, who have offered assistance. **Action: MV**
- Reopening High Streets Safely Fund (RHSSF) – funding awarded up to £1000 via EDC (government scheme). The PC to apply for £784 funding (£474 design and print safety posters; £60 design and print funding poster; £250 signage and PR). Sam Bunting, as a Freelance Marketing Consultant, to be paid a fee under the RHSSF for organising safety posters and promoting the “Welcome Back Safely” message. It was agreed that this does not conflict with her role as a Parish Councillor. The costs will be paid by BPBPC and reclaimed from Eden District Council.

8. EDC Devolution of Services –

- **Public Toilets –** Tree survey done. MV/CH have looked into entrance options and felt contactless was best option, getting a quote from Healthmatic of £4,300 (new steel entry door with window and contactless payment system fitted). They had also got quote from Joiner (PDG Joinery) for creating aperture for new door of £372.68 and electrician quote (PJ Electrical) of £100 for installing new electric point for new door. EDC confirmed their contribution towards costs for supply and installation would be based on a coin entry system and would be £3600 plus VAT = £4320 (meaning shortfall of £1172 plus VAT). MV/CH are to contact Garry Atkinson, EDC, to discuss/confirm funding payments etc that EDC are to offer. **Action: MV/CH**

9. **Common Land at Eusemere Lodge** - MM to contact CCC in connection with reinstating boundaries of Parish Council common land/Eusemere Lodge land after dismantling of temporary footbridge.

10. Finance:

- **Audit:** SBA have confirmed receipt 29.7.20. – awaiting report.
- **Receipts:**

Received from	Description	£
Yanwath & Eamont Bridge PC	Contribution to bus March-May 2020	193.69

- **Payments approved:**

Payee	Description	£
Samantha Bunting	Covid compliant signage & PR (RHSSF)	250.00
Designworks	Design A3 Poster (RHSSF)	60.00
Designworks	Domain name July 2020-June 2021	33.60
Stagecoach Services	Temporary bus service July-August 2020	304.66
Clerk	April-September remuneration	1400.00

- **BPC current account:** current balance £87818.65 (BPC £8297.35; Community Fund £79521.30)
- **Cheque signatory:** Colin Hindle/Clerk trying to sort with NatWest, but lengthy process.
- **Temporary 108 Bus Service** – working well, will end shortly.
- **Pay review – Clerk** - £100pa pay increase from 1.10.20. and grateful thanks from PC.
- **Sinking Fund:** JR confirmed the PC will need to budget for possible ongoing costs of lights in our precept and the council will consider in January's budget.

11. **NEW BRIDGE/FOOTBRIDGE/Bridge re-opening event:** Temporary footbridge has been removed and pavers in place on footway open to public. Bridge re-opening to hopefully take place 23.10.20. although doubts over opening event due to Covid so may be low key event. Cost of bridge project has risen to over £7m. MM in constant liaison with CCC and is to contact Caroline Leigh for advice on opening event. **Action:MM**

12. **Community Led Plan** – on hold

13. Village/parish updates:

- **Community Fund update:** MV confirmed bank account in process of being set up with CAF Bank. Another two trustees have been enrolled, making 8 in total. Meeting again 15.9.20.
- **Village Warden** – still awaiting invoice for outstanding work from last year.
- **Recycling centre** – all ok.
- **Garden waste skip** – additional skip for September (as well as August) well received.
- **Wheelie Bin in Eusemere Car Park** – keep monitoring.
- **Ice Cream van location on car parking space** – concerns had been raised about this, although the vehicle is taxed and insured. Awaiting response from CCC Highways on restrictions to parking. It was felt that it may set a precedent for other independent vans turning up, and also safety concerns about disabled parking bay. GD gave a detailed response – the shop was very busy and with Covid restrictions the van outside cut down on queuing, and he was controlling queue system and avoiding double parking. He had only used the van 4 times this year and it would not be back until May 2021. He also confirmed the generator was an emergency measure and would be gone by November. He also intends to run down the free standing sales stands on the pavement, thus freeing up more pavement space. GD was keen to work together with the PC and with other businesses in the village to maintain the prosperity and goodwill of all.
- **Parking in village square** – resident letter received and this to be considered when Community Led Plan is updated, with proposals envisaged in 2021.
- **Bin emptying in summer** – twice a week and seems to be ok at moment.
- **Sewerage smell – High Street area** – complaint from resident and MV to liaise and offer practical advice if required. **Action:MV**
- **Village Sports Day** – off the agenda at moment.
- **Parking problems Roe Head:** MM liaising with Keith Little/CCC.
- **Car parking/overnight camping/campervans** – complaint from resident re fields behind Sun Hotel/Holly House. The “28 day rule” (not requiring planning consent) has been extended to 58 days. However, the Parish Council had made it clear to the owners that any long term use for overnight stays would be opposed by them. It is believed that a planning application for parking in these fields may be in the pipeline.
- **State of pavements on Church Croft** – logged with CCC W1980985191 – work completed August.
- **Bus shelter** – decorating/roof and weather vane cleaning, gutter repairs – Clerk has two quotes, but asked to obtain another one from Sissons Decorators. **Action:Clerk**
- **40mph speed limit Pooley Bridge to Howtown** – dangers raised by resident especially road between Waterside and Pooley Bridge. PC to consult with Park Foot for their thoughts. **Action:Clerk**
- **Request for yellow lines on Church Croft** – PC to consult with NH. **Action:Clerk**

14. **Website/Parish Online/Village newsletter** – quote received from Designworks £1030 plus VAT to rebuild parish council website. To consider at November meeting.

15. **Coronavirus outbreak/Barton Community Resilience Group** – Cumbria Strategic Flood Partnership becoming a legal entity – nomination(s) required. None received.

16. LDNPA matters:

17. **Notifications/correspondence: Great British September Clean 11-27th** – best left until Spring 2021.
18. **Dates of next PC meetings: 2020** - 10TH November. **2021:** January 10th, March 9th, May 10th, July 13th, September 13th, November 9th.

G Mackey
Clerk, Barton & Pooley Bridge Parish Council (BPBPC)