

Parish Council of Barton & Pooley Bridge
MINUTES of the ANNUAL GENERAL MEETING held TUESDAY 18th MAY at 7.00pm (following Annual Parish Meeting) in Parkin Memorial Hall, Pooley Bridge

Present: Miles MacInnes (MM), Mark Vause (MV), Samantha Bunting (SB), Justin Ray (JR), Colin Hindle (CH) and Clerk Jill Mackey.

In attendance: Gary Dudson

1. Election of Chair and Vice Chair:

Chair: Miles MacInnes (proposed SB, seconded MV) unanimously; and

Vice Chair: Mark Vause (proposed MM, seconded SB) unanimously.

Miles thanked fellow councillors for re-electing him but felt, again, that this should be his last year as Chair, after seeing the bridge finished and also the Community Led Plan which should hopefully be completed by May next year.

2. Apologies for absence: Councillors Neil Hughes (NH) CCC and Laura Harker (LH) EDC.

3. Requests for dispensations - none.

4. Declaration of Interest – none.

5. Public Participation session: (attention drawn to Data Protection Policy Notice): Gary Dudson discussed with councillors the possibility of an entertainment event in the village (possibly field near Hill Croft) for a concert, e.g. tribute bands, dancers, etc. He is to contact EDC (Linda Watson) and come back to BPBPC with feedback. CH to liaise with Gary on behalf of the PC.

6. Minutes of last meeting held 9th March 2021 to approve. Matters arising:

- **Bus shelter** redecoration completed.

7. Planning:

Application No.	Location	Description	Response BPBPC	Decision LDNPA
2020-3127	Swarthbeck Farm	Proposed restoration of historic boathouse following refusal of 7-2020-3068.	Support	
2021-3004	Low Brow Farm, Tirril	Convert existing farmhouse dwelling into 3 holiday lets	Support	
2021-3005	Low Brow Farm, Tirril	Convert existing farmhouse dwelling into 3 holiday lets – listed building consent	Support	
2021-3006	Elm House	Replacement dwelling, premised on internal alterations to replace current owner's accommodation as commercial kitchen space and letting rooms following refusal of pp 7-2020-3113	unable to respond as the majority of councillors have an interest in application.	Approved
2021-3007	Thwaite Hill Farm	Restoration of stream at Thwaite Hill to its original course	Support	Approved
2021-3028	Ullswater Yacht Club	Proposed balcony extension to the Clubhouse	Support	Approved
2021-3039	Waterfoot Temporary Car Park	Retention of car park for further 2 year period	Letter of support submitted – n.b. in Dacre parish	
2021-3054	Swallows Barn, Seat Farm, Howtown	Installation of enlarged window	Support	
2021-3070	Lake Ullswater, Park Foot	Proposed replacement jetty	Neutral	
2021-3069	Ullswater Yacht Club	Use of field for camping, parking and dinghy storage for up to 28 days.	Approved	
2021-3051	Kirkbarrow Hall	Creation of 5 touring caravan pitches, conversion of a barn into a toilet block and change of use of associated and	To consider & respond to Clerk before 4 th June	
2021-3077	Ullswater Yacht Club	Approval of details reserved by condition 4 (Construction Method Statement) on planning permission ref:7/2018/3093 – to demolish the existing clubhouse and erect new clubhouse and race box	Cond 4 requires UYC to submit a method statement for the work re: 3093 so LDNPA can review and agree.	

8. County Council & Eden District Council Matters:

- Housing needs survey – currently on hold. Consider as part of new Community Led Plan
- EDC – District Heat Network system – on hold pending covid restrictions. Clerk to contact LH/update.

Action: Clerk

- Siting of defibrillator – MV carrying out signage alterations.
- W2081021336 – Potholes on Celleron Road now completed.
- Various potholes very dangerous on Roe Head Lane – work to commence 7th June.
- New Highways Information Management System – askkevin@cumbria.gov.uk for parish councillors.

9. EDC Devolution of Services –

- **Public Toilets – official handover from EDC to BPBPC took place on 1st April 2021.**
 - ✓ Installation report – MV reported all went well and toilets began charging (30p) from 7th April 2021.
 - ✓ New Bank account report – decided to put on hold as monthly payments will be coming into our account and should be easier to control. Healthmatic currently hold the income for April, which they will forward to us.
 - ✓ Insurance – cover in place as at 1.4.21. for £150,000 buildings and contents and also loss of income.
 - ✓ Cleaner – Becky Heath of Yanwath, who is doing a great job. She is currently working two hours a day (2 visits a day), but this is under review depending on how busy the village is. Current salary £12/hour.
 - ✓ Cleaning materials – MV has ordered cleaning materials and Chestnut House is to stock on our behalf and invoice us monthly. MV has also taken out the hand towels as we have automatic hand washer/dryers. Main expense is toilet rolls and Mark is looking into new holders (“Smart” rolls) that would be more cost efficient and the PC were happy for Mark to make necessary changes as required. MV presented an account of goods he had purchased on our behalf (totalling £310.61) for cleaning materials, keys, locks, signs, toilet rolls, etc., which councillors approved for reimbursement.
 - ✓ Garden area – to be kept under review, but Becky is also doing litter picking in the toilet area.
 - ✓ Charging – considering recent usage figures and costs, it was decided to increase the entry fee to 50p with immediate effect.
 - ✓ Thanks to Mark – the PC expressed their thanks to Mark for his commitment and effort in overseeing the handover of the toilets to BPBPC – much appreciated.

10. **Common Land at Eusemere Lodge** - response received from Commons Registration Officer re fencing off of common land, and it was noted that the Open Spaces Society would also offer advice. After consideration it was decided to ask the LDNPA to consider the position (Nick Thorne, Rights of Way Officer, and Suzy Hankin) on our behalf. **Action:MM**

11. **Finance:**

- Approved: Accounts for year ending 31.3.2021. as detailed on receipts and payments summary sheet
- Approved: Section 1 Annual Governance Statement 2020/21.
- Approved: Section 2 Accounting Statements 2020/21.

• **Receipts:**

Received from	Description	£
HMRC	VAT refund 2020-21	381.94
EDC	Public Toilets Grant	4320.00
EDC	Footway Lighting grant (2 lights in Dacre parish)	60.00
EDC	Street cleaning grant	530.00
EDC	Footway Lighting grant (4 lights in Pooley Parish)	151.00
EDC	Parish Precept 2021-22	5013.00

• **Payments approved:**

Payee	Description	£
Zurich Insurance	Annual insurance 18.6.21.-17.6.22.	816.26
Fellside Decorators	Redecoration of Bus Shelter	1122.00
Designworks	Design of PB Logo	84.00
CALC	Annual subscription	107.98
Designworks	Design 2 toilet signs	180.00
Healthmatic	New toilet door/contactless reader/install & commission	5160.00
Designworks	Amendments to website	124.80
Mrs B K Heath	Toilet cleaning April 2021 (30 days)	720.00
EDC	Registration of Land Transfer – public toilets/land	20.00
Mark Vause	Various cleaning materials/locks/etc re public toilets	310.61

- **BPBPC current account:** current account balance after cheques cleared of £5169.63
- **Cheque signatory:** Colin Hindle (CH) now a cheque signatory (with MM and MV).
- **Annual review of internal control and risk management** – JR has carried out the review and reported all in order (with exception of one cheque stump not countersigned).
- Consideration was given to our Reserve Account and NSI Account – to remain in place.
- **CALC** – asked if we have had any difficulties regarding our council's banking, so they can collate and forward to NALC (members are having widespread difficulties dealing with banks). Clerk to respond detailing 10 month period trying to change one signatory. **Action:Clerk**

12. **NEW BRIDGE updates:**

- **Boundary wall** – agreed position is correct and acceptable.
- **Parish Council land** – H&H are currently valuing the land taken for the bridge abutment and will report back shortly.
- **New seating at bridge** – two seats installed, with one more to come. Thanks go to Colin Hindle for supplying and organising planting of flowers/bulbs behind the stone/seating area.

- **Finishing off** – CCC are aware of works to be completed, although some will take place in Autumn.
- **Lights** – the proposed lights under the banister are not allowed.
- **Original date stone** – divers have been unable to remove this. A later date stone is kindly being stored by Mr Coulston at Hole House Farm. It is to be utilised within the village – possibly as part of the proposed new village entrance signs – Community Fund (CF).

13. Community Led Plan – Kim Hitch proposes a scoping meeting for all stakeholders, planned for July. Public consultation/workshop to follow in September/October. MM speaking to Kim Hitch and Hellen Aitken of ACT to see if they could work together without duplication.

14. Village/parish updates:

- **Community Fund update:** meeting shortly following relaxation of covid restrictions.
- **Village Warden** – doing good job
- **Recycling centre** – fly tipping again – kindly removed by village warden.
- **Household garden waste skip** – getting good usage, as usual.
- **Parking problems Roe Head:** LDNPA to install signage at top “Turning Only”
- **SITU (Strategic Integrated Transport in Ullswater Valley)** CH presented a report by Michael Firth detailing safety issues, especially Stybarrow and near Dalemmain and BPBPC wish to register their support. **Action:CH**
- **New signage Howtown Road** – no further correspondence.
- **Howtown Road** –CCC propose an experimental 24 Hour Rural Clearway.
- **Eusemere House felling of 6 lakeside mature trees** – letter of objection received from local residents. LDNPA has raised Tree Preservation Order for Eusemere Woodland (TPO429) - BPBPC has registered their support. The Forestry Commission are looking into this and still going through procedures.
- **Request for A board advertising Taxi service** – agreed in principle, located in toilet grounds (not railings). MV to liaise with Paul Lamb re signage etc. **Action:MV**
- **Village bins** – councillors to consider state of bins and report at next meeting.
- **Eamont Way (Penrith to Pooley Bridge footpath)** application for funding (ELC) for safety improvements on the B5320 supported by BBPC. FOUW have received £1500 funding for signage. **Action:Clerk**
- **Proposal to install Information Board in village** – re: Eamont Way.
- **Safety concerns re: Ice Cream van outside Post Office** – Gary Dudson discussed this issue with councillors and agreed to park the Ice Cream Van off-site when not in use. It was agreed a site visit would be very useful; MM/MV/JR to meet Gary at the Post Office Thursday 20.5.21. 2pm. John Banks/CCC Highways to be invited.

15. LDNPA matters:

- **Draft Ullswater Visitor Management Action Plan** – nothing to report.
- **Parking in Village:**
 - ✓ Possibility of extending Eusemere Car Park into adjacent field – ongoing.
 - ✓ Dunmallard Car Park tree planting/signage correction completed.
 - ✓ Dunmallard Car Park not to have marked parking bays.
 - ✓ CCC Civil Enforcement Officer will be more vigilant on 2 hour parking in village.
 - ✓ Car park behind Holly House (but no overnight camping) – hopefully planning application for car parking will be submitted shortly.
- **Waterfoot Car Park** – see (7) above – planning application 7/2021/3039 submitted for retention of this car park for a further 2 years Likely to go to LDNPA July meeting. Now a Pay & Display car park.
- **Eusemere Drive** – replacement finger post and new signage re: dog fouling to be installed. **Action: MM**

16. Notifications/correspondence:

- Letter of complaint received re: disabled access to village by wheelchair or mobility scooter. MV has met with CCC and identified problems areas. The footpath near the Church corner is to be widened/kerb dropped; dropped kerbs at bottom of Church Croft. Some work can be done very shortly, others may take longer due to implications on roundabout etc. The lakeshore is a designated Miles without Stiles path (LDNPA), one of 48 in the National Park. Clerk to respond. **Action:Clerk**
- NALC Electronic Communications Infrastructure consultation – no response.

17. Dates of next PC meetings:

- **2021:** July 13th, September 14th, November 9th.

G Mackey
Clerk, Barton & Pooley Bridge Parish Council (BPBPC)