

**Parish Council of Barton & Pooley Bridge**  
**MINUTES of the MEETING held Tuesday 12<sup>th</sup> January 2021 at 7.00pm**  
**Virtual Meeting held via Zoom**

Present: Miles MacInnes, Chairman (MM), Mark Vause, Vice Chairman (MV), Samantha Bunting (SB), Justin Ray (JR), Colin Hindle (CH) and Clerk Jill Mackey.

In attendance: Councillor Neil Hughes (NH) and EDC Councillor Laura Harker (LH) part meeting.

1. **Apologies for absence:**
2. **Requests for dispensations:** none.
3. **Declaration of Interest – none.**
4. **Public Participation session:** (attention drawn to Data Protection Policy Notice): Councillors commented on the successful and appreciated village Christmas Carol Service held Christmas morning in Sun Hotel car park. Clerk to write and thank those involved in organising the event. **Action: Clerk**
5. **Minutes of last meeting held 10<sup>th</sup> November** were approved. Matters arising:
  - o Letter of thanks had been sent to Stagecoach from Haydn Morris on behalf of 3 parish councils.

6. **Planning:**

Application No.	Location	Description	Response BPBPC	Decision LDNPA
2020-3106	Seat Farm, Howtown	Amendment to the design of the house, condition 3 (roof of atrium) of planning permission 7/2018/3162: Demolition of existing timber framed single storey dwelling and detached garage. Construction of new two storey detached dwelling.	Support	Approved with conditions
2020-3113	Elm House	Replacement dwelling, premised on internal alterations to replace current owner's accommodation as commercial kitchen space and letting rooms.	Unable to respond as majority of our councillors have an interest in this application.	Refused
2020-3127	Swarthbeck Farm	Proposed restoration of historic boathouse following refusal of 7-2020-3068.	Support	
2020-3154	Lake Ullswater – Pooley Bridge (Park Foot)	Erect a Jetty	Neutral	

Agreed to consult Ben Long, LDNPA planner, regarding planning policy on Caravan Parks.

7. **County Council & Eden District Council Matters:**

- Housing needs survey – currently on hold. Consider as part of new Community Led Plan
- EDC – District Heat Network system – on hold pending covid restrictions.
- Siting of defibrillator – MV has surveyed the two defibrillator signs at village entrances (near 1863 and at crossroads) and the location information on the signage is currently incorrect. MV to organise correct information on signs and also investigate location of third sign (which was located Dacre approach to bridge prior to bridge works). **Action: MV**
- Reopening High Streets Safely Fund (RHSSF) – funding ex EDC has been received £695.
- W2081021336 – Potholes on Celleron Road (for reference)
- W2081019695 – Potholes on A592 near Waterfoot triangle and past boathouse (for reference).

8. **EDC Devolution of Services –**

• **Public Toilets**

- ✓ JR presented councillors with a budget for the toilets, and after seeking legal advice it was agreed to take over the public toilets. The contract has been signed and returned to EDC, with expected handover date of 1st April 2021.
- ✓ MV reported joiner has installed new door frame and Healthmatic will check dimensions and fit new door in approx. 4 weeks. They reported that rollout at other locations in Cumbria has been successful overall with slight hiccups initially on payment system.
- ✓ BPBPC are to pay Healthmatic and then invoice EDC for their share; JR raised concerns as this could create cash flow problems for BPBPC. MV to contact EDC for clarification on payment dates etc. **MV**
- ✓ It was agreed that entrance charge would be set at 30p (based on breakeven figure of 22,000 visits).
- ✓ JR also noted there could be a lot of work generated when payments go into BPBPC current bank account. It was decided to open a new bank account for sole use of public toilet monies. **Clerk**
- ✓ MV has measured building for insurance purposes and will also liaise with EDC re insurance figure. **MV**

• **Footway Lighting**

- charge for 2020/21 from EDC is £25.84 maintenance and £33.76 electricity, total of £59.60 per light per annum (we have 4 in Pooley Bridge and 2 in Dacre parish).
- It was decided there was no need for a specific sinking fund as this would be covered by our reserves.
- 2021/22 is last year of EDC funding (£211 total for year) and after 31.3.22. they will have no involvement.

- CALC had been liaising with CCC in respect of them taking over from EDC on maintenance/electricity but nothing has been settled.
- Insurance cover is for 6 lights, public liability only. Clerk to add damage cover at additional premium of £80 pa. **Action:Clerk**

9. **Common Land at Eusemere Lodge** - the boundary wall is being rebuilt and the access lane to the river is stepped.

#### 10. Finance:

- **Audit:** completed and External Auditor Report and Certificate CU0020 received dated 17.11.20. No matters of concern were raised.
- **Asset Register** – confirmation from Cyril Wilson that information panel has been returned to LDNPA for their use (other one re-used by LDNPA at Park Foot launch area) – these were secured originally by a LDNPA grant. 6 footway lights have been added to register. Public toilets/land to add to register when officially transferred. All added at value of £1 each. Clerk confirmed Asset Register up to date.
- **Receipts:**

Received from	Description	£
EDC	Funding re RHSSF (see 7 above)	695.00
Sockbridge/Tirril Parish Council	Donation to bus service 28.8.20.-23.10.20.	60.93
Yanwath and Eamont Bridge PC	Donation to bus service 28.8.20.-23.10.20.	30.47

- **Payments to approve:**

Payee	Description	£
PKF Littlejohn LLP	2019-20 Audit fee	360.00
Barton & PB Community Fund	Transfer of funds to set up their bank account	1000.00
GKM Solicitors	Public toilets legal advice	363.00
S Bunting	Mailing Pavers Certificates (Community Fund)	320.09
Designworks	Annual hosting fee	216.00
Eden District Council	2020/21 Maintenance/Elect Footway lights x 4	286.08
Barton & PB Community Fund	Transfer of funds	50,000.00
P D Gates Joinery	New door frame for public toilets	500.53
Barton Parochial Church Council	Donation to maintenance of Barton Churchyard	350.00

- **BPBPC current account:** current account balance after cheques cleared of £35604.14 (BPBPC £3917.50; Community Fund £31686.64)
- **Community Fund** – payment to S Bunting (see above), transfer of funds to CF ex BPBPC of £1000 and £50,000. Clerk will check account after receipt of next bank statement, liaise with JR and confirm final balance due to transfer from BPBPC current account into Community Fund account.
- **Bridge Memories Book** – SB reported that 500 copies have been ordered and 290 already sold, so breaking even on costs. Forthcoming article to appear in Cumbria Life.
- **Cheque signatory:** C Hindle to progress new application form. **Action:CH**
- **Apologies from EDC** – delay in recycling credit payments – should receive before year end.
- **Annual review of internal control and risk management** – JR will carry out after current lockdown eases.
- **Budget to set and approve 2021/22** – JR presented to council which was unanimously approved.
- **Precept to set and approve 2021/22** – JR recommended £5,000 precept, an increase of 6% necessary due to footway lighting commitment and increased insurance costs. Unanimously agreed and approved. This does not take into account any income/expenditure on Public Toilets, which are to be kept as a separate item financially.

#### 11. NEW BRIDGE updates:

- **Commemorative stone** – plinth being laid shortly.
- **Temporary car park at Waterfoot** – still under discussion although will probably retain for another year while other parking issues in village are progressed (see 14).

12. **Community Led Plan** – MM has been in touch with Kim Hitch and Ben Long and they hope to hold a public consultation, delayed probably until the Autumn. MM continuing with virtual meetings to progress matter.

#### 13. Village/parish updates:

- **Community Fund update:** Bank accounts have been opened and all funds to be shortly transferred ex BPBPC.
- **Village Warden** – keeping all in order as requested.
- **Recycling centre** – untidy/overflowing over Christmas period.
- **Ice Cream van location on car parking space** – nothing to report.
- **Parking problems Roe Head:** nothing to report.
- **Bus shelter redecoration** – quotes received for internal and external decoration, clearing moss from roof and weather vane decoration: S Butterworth £1464; Sissons Decorators £1070; Fellside Decorators £995. BPBPC to go ahead with quote from Fellside Decorators. **Action:Clerk**
- **Request for yellow lines on Church Croft** – residents responses were considered and majority agreed with recommendation of extending the current yellow lines on both sides of Church Croft up to and stopping at No.11

on the left hand side, and on the right hand side extended all the way along Church Croft up to and including the turning circle. This would mean there is no yellow line on the pavement side of Church Croft after No.9. Clerk to respond to CCC.

**Action:Clerk**

- **Flooding at Waterfoot Corner** – CCC confirmed funding acquired to resolve problem, involving installation of new gullies, lifting the carrier pipes from lake shore level and overlay resurfacing to marginally lift the road levels. Works programmed to commence 1<sup>st</sup> February weather permitting.
- **SITU (Strategic Integrated Transport in Ullswater Valley)** CH is our representative on this committee and has attended two virtual meetings, with consultation between LDNPA/parish councils the next step.

**14. LDNPA matters: Parking in Village** – Councillors met with LDNPA and surveyed parking problems in village.

The following points were raised/noted:

- ✓ LDNPA not in favour of making temporary car park at Waterfoot junction a permanent option.
- ✓ Dunmallard car park now larger capacity than before bridge works.
- ✓ The Coulston family are to apply for planning permission for car park behind Holly House.
- ✓ Village Hall Car Park identified as possible additional parking. Village Hall Committee consulted and confirm it would be difficult to operate, as car park is needed for Church and all hall bookings, i.e. most weekends in summer months.
- ✓ Possibility of extending top end and side of Eusemere Car Park into adjacent field being investigated.

**15. Notifications/correspondence:** already circulated via email.

**16. Dates of next PC meetings: 2021:** March 9<sup>th</sup>, May 11<sup>th</sup>, July 13<sup>th</sup>, September 14<sup>th</sup>, November 9<sup>th</sup>.

G Mackey  
Clerk, Barton & Pooley Bridge Parish Council (BPBPC)