

# Parish Council of Barton

## **MINUTES of the meeting held TUESDAY 13 September 2016 at 7.00pm in Parkin Memorial Hall, Pooley Bridge**

Present: David Wood, Cyril Wilson, David Armitage, Mark Vause and Clerk Jill Mackey.

In attendance: Trevor Smith, Mike Slee, Neil Hughes, Colin Hindle and Dan Dinham.

- 1. Apologies for absence:** Miles MacInnes (Mrs MacInnes unwell). In the absence of Miles MacInnes, the meeting was chaired by David Wood (Vice Chair).
- 2. Requests for dispensations** – none.
- 3. Declaration of Interest** – DW and CW (Barton Parochial Church Council – finance).
- 4. Public participation session:**
  - Feasibility study re Car Parking has not yet been released to the public – see Minute 13.
  - State of the recycling centre – parts of discarded BBQ, state of bins, etc. Clerk to arrange meeting with EDC to discuss signage, cleaning bins, etc. CW/DA to attend. **Action: Clerk**
  - Colin Hindle addressed the council and clarified the situation with regard to his planning application for Hunter's Cottage, which is still being considered by LDNPA (method statement has been submitted by Mr Hindle). BPC confirmed they were happy with the situation as it stands.
- 5. Minutes of last meeting held 12 July 2016** were approved as a true record. Matters arising not on agenda:
  - **EDC funding for Tour of Britain Bike race** – drone probably unable to fly and no other funding required.
  - **BPC insurance** – amended to add all BPC assets (additional £57 premium - see finance) as detailed by Clerk. Clerk thanked CW for his assistance.
- 6. Planning:** (MM LDNPA Eastern Distinctive Area representative so does not vote)  
**Hillcroft Holiday Park matter to include 7/2014/3167(was 5827)** BPC: support. LDNPA Refusal of Consent to Application. Appeal submitted. Appeal ref APP/Q9495/W/15/3049272 allowed 16.10.15. LDNPA to monitor. Letter of acceptance of schedule re landscape details from LDNPA 14.12.15. MM confirmed no room for planting of beech hedge and any planting would have to be done on the field side, which was unlikely. BPC to write to LDNPA. **Action: Clerk**  
**7/2016/3040 – Granny Dowbekins/Hunter's Cottage, Pooley Bridge.** Conversion of ground floor of Hunter's Cottage to cafe, alteration of first floor to one bed apartment, garden alterations. BPC: neutral with recommendations. LDNPA: awaiting determination.  
**7/2016/3095 – Waterside House, Howtown Road, Pooley Bridge** – proposed erection of 6 number camping pods. BPC: Support. LDNPA:  
**7/2016/3103 – Land at Roe Head, Pooley Bridge** – agricultural storage building. BPC: Support. LDNPA: Refused.  
**7/2016/3116 – Hillcroft Holiday Park, Pooley Bridge** – change of use from land used for tent camping to the siting of 14 touring caravan pitches and associated engineering works. BPC: Objection to be submitted. LDNPA:  
**7/2016/3124 – Crown Hotel** – amend condition 2 (design/layout) and remove condition 7 (acoustic attenuation fencing) on approval ref: 7/2015/3159. BPC to advise Clerk before 20.9.16. **Action: All**  
**Eusemere Lodge** – Common Land CL131 belonging to BPC – the Land Registry are not prepared to register the common land in favour of BPC. However, as the owners of Eusemere Lodge have incorporated some part of the common land within their garden which has been fenced in (this should not be done without the consent of the Secretary of State) it was decided that BPC would notify the Commons Registration Unit at Carlisle of these circumstances. **Action: Clerk**  
**Crown Hotel** – a meeting was held on 2.9.16. with interested parties at the Crown Hotel to discuss the refurbishment plan. It has been agreed that the contractors will park vehicles in Mr W Coulston's field (behind Holly House) to ease congestion and free up parking spaces in the village.
- 7. Finance:**
  - i. Receipts approved: £300 EDC (Cumbria LEP Marketing Fund final 10%); £500 Donation from Ullswater Steamers; £1350 donation from Parkin Memorial Hall towards purchase of dishwasher.
  - ii. Payments approved: RWS Web Solutions Ltd - £24 (24 months domain hosting from 19.7.16.); Clerk remuneration £900 (April-Sept 2016); Zurich Insurance £57.45 (additional premium for BPC assets added to insurance); I R Devlin £150.00 (final account as Village Warden); BDO LLP £156 (£100 standard fee for income band, £30 fee for additional correspondence plus VAT); Parish Online annual fee £33.60; Border Food Machinery £1620 (dishwasher).
  - iii. Letter of thanks received from Barton Parochial Church Council for our support to churchyard maintenance at Barton Church. It was decided that a donation would be made of £300 this year towards the same.
  - iv. Annual Audit Return to present – annual return and certificate have been approved by BDO Auditors and this was approved and accepted by BPC. There were no matters requiring issuing of a separate additional issues arising report.
  - v. Clerk pay review – it was agreed to increase the Clerk's remuneration by £200pa and award her a one off bonus payment of £500 in respect of addition work involved in the temporary bridge replacement and the royal visit/re-opening event.
  - vi. Friends of Ullswater Way – as BPC funds are now down to approx £1800 we may encounter difficulties if required to pay invoices prior to receiving funding monies. Clerk to monitor closely and check with Cecelia on progress re: opening their own account. **Action: Clerk**
- 8. BRIDGE:** currently awaiting Jonathan Smith to arrange the setting up of the Steering Group (Kim Hitch,, Prince's Foundation wants to be at the meeting but has very limited date availability). MM progressing and NH to also progress. **Action: MM/NH**

- 9. Public Toilets update** – confusion has arisen over money collection/toilets being open. MS to check with the Contracts Manager that he will phone and advise when they are working again. MS also confirmed that BPC will receive their £1000 annual rebate and he will confirm with Clerk if BPC are to invoice EDC. **Action: MS**
- 10. Parish Online update/Website & Communications Working Group** – Website up and running, however, not appearing on search engines. MV/Sam Bunting to look at this next week. DA/CW have had training session on website with Clerk, DW/MM to arrange. Clerk confirmed that all legally required documentation is on the website apart from the asset register (CW/Clerk to progress asap). **Action: All**
- 11. Transparency Funding** – Clerk confirmed costs of installing broadband into Hall (which would be useful for meetings and access for parishioners with no internet connection who wish to access website etc) were £128 one off installation fee and £19.90 (£15.90 line rental and £4 broadband) per month, for a 2 year contract. It was agreed that BPC would pay initial set up fee and half the monthly fees with the Village Hall Committee to pay the other half (if agreed by them). Clerk to progress. DA/Clerk have completed the Transparency Funding application form which has been approved by BPC, and will be submitted to CALC shortly. **Action: Clerk**
- 12. Village signs and notices (CLP)**
- Roe Head Lane – work complete.
  - Signs for High Street – Amanda Ward EDC ongoing – Clerk had chased but as yet no response. Will ask MS for assistance. **Action: Clerk/MS**
- 13. Neighbourhood Watch Scheme** – CW tabled Report No.27 : (1) crime now running 4 over last year. (2) community feedback on PB Flood Fair Meeting, (14 July), indicated disappointment, as was the reaction to Jonathan Smith's verbal response on the Finkle St/Crown Square drainage survey. No progress to date on promised meeting to address latter item. NH to progress with JS. (3) Public Access Defibrillator at Crown Inn site now stood down due to start of development work. Some options for re-siting were discussed. DA/CW to progress. (4) following damage to fencing by reckless driving and the insurance impact arising, BPC had been requested to consider CCTV coverage in the village. NW already liaising with Police, and Clerk to respond to Amanda Strong advising NW team looking into various possibilities and getting information for various sources and will keep her informed of developments. **Action : (2) NH, (3) & (4) DA/CW/Clerk**
- 14. UVP/Affordable Housing** – no further meetings to date, but issues will be raised during LDNPA consultation on Local Plan, Land Allocations and HPSPD (Housing Provision Supplementary Planning Document). **Action:All**
- 15. Heat Network Feasibility Study** – News from DEC that funds remaining from earlier rounds can be used by Parsons Brinckerhoff to examine more closely the Pooley Bridge alternative project for lake water distribution to residences and thence by heat exchangers to provide hot water.
- 16. Village Warden** –letter of resignation had been received from Ian Devlin. BPC expressed their sadness that Ian had felt the need to resign as the village has looked so much tidier and inviting when he had been performing his duties and he had worked well with various external authorities on our behalf. There has been interest expressed and NW Team/Clerk to put together job specification and liaise with Dan Dinham. **Action: Clerk/NW Team**
- 17. See More Cumbria and the Lakes** – CW confirmed that stakeholders in SMC&L would continue to convene roughly quarterly to monitor travel corridor progress. Release of the Pooley Bridge Coach Study, for public examination, was expected soon, to form part of the overall community consultation re the permanent bridge programme.
- 18. Ullswater Way Heritage Trail** – ongoing but the poetry stand in Hallin Wood will hopefully be in place within the next few weeks.
- 19. LDNPA outstanding matters:**
- **Local Plan Review – parish infrastructure survey.** CW to draft official response for approval by BPC. **Action: CW/All**
  - **Consultation on Housing Provision Supplementary Planning Document (SPD)** – CW to draft official response for approval by BPC. Response by Friday 21 October. **Action: CW/All**
- 20. Notifications/correspondence:**
- **CALC** – requested items for agenda for LDNPA Parish Forum meeting 10.10.16. MM to attend meeting, but Clerk to advise unsatisfactory state of car parks due to no/inadequate bins (especially Dunmallard Car Park). **Action: MM**
  - **CALC** – vacancies on CALC Executive – no nominations from BPC.
- 21. Proposed dates of 2016 PC meetings: 7pm - 8 November 2016. 2017: 10 January, 14 March, 9 May (AGM), 11 July, 12 September, 14 November.**

**G Mackey, Clerk to Barton Parish**