

## Parish Council of Barton

### **MINUTES of Annual General Meeting held TUESDAY 8<sup>th</sup> MAY 2018 at 7.00pm in Parkin Memorial Hall, Pooley Bridge (following Annual Parish Meeting)**

Present: Miles MacInnes, Cyril Wilson, David Armitage, David Wood, Mark Vause and Clerk Jill Mackey.  
In attendance: Maureen Wilson, Claire Armitage, Cllr Neil Hughes, Ian Devlin.

1. **Election of Chair and Vice Chair:** Mr Miles MacInnes was elected Chair (proposed CW, seconded MV); Mr Cyril Wilson was elected Vice Chair (proposed DA, seconded MV).
2. **Apologies for absence:** Cllr. Mike Slee.
3. **Requests for dispensations** – none.
4. **Declaration of Interest** – none.
5. **Public Participation session:**
  - Unacceptable noise levels from Crown staff accommodation on High Street over bank holiday. Clerk to send letter to Crown to raise their awareness of the situation. **Action: Clerk**
  - House alarm in village – continually going off over weekend. Clerk to speak to homeowner. **Action: Clerk**
  - Break in had occurred over weekend at Granny Dowbekins.
  - Use of Fell Croft as access for farm vehicles to field. Clerk to speak to farmer. **Action: Clerk**
  - Muck spreading over Christmas period had been too near properties behind Pooley Bridge Inn. Clerk to speak to farmer. **Action: Clerk**
  - A592 – work in Autumn may cause road closures.
  - Concerns about blocked drains in village. **Action: NH**
6. **Minutes of last meeting held 13<sup>th</sup> March** were approved and signed. Matters arising not on agenda:
  - Potholes/flooding Waterfoot corner had been reported to David Whipp who is progressing with CCC. It was also noted that parking had again resumed on Waterfoot corner.
7. **Planning:** (MM is LDNPA Eastern Distinctive Area representative so does not vote)

**Hillcroft Holiday Park matter to include 3143/landscaping** – ongoing.

**7/2016/3175 – Crown Hotel** – variation of conditions no.2 & 7 on planning approval ref: 7/2015/3159 relating to relocation of acoustic fence and addition of extract flues. BPC: Neutral. LDNPA:

**7/2017/3018 – Crown Hotel** – formation of new landscape levels in existing beer gardens. BPC: Object. LDNPA: **Withdrawn by applicant. New application expected but nothing received as at 8.5.18.** Clerk to progress and express BPC concerns that the Local Plan Review meeting was to be held in the Crown Hotel (who are in breach of planning permission). **Clerk to progress.**

**7/2017/3146 – 1 Sharrow Cottages** – erection of two storey and single story side/rear extension for additional living accommodation following demolition of existing conservatory and single story kitchen/shower room to the side gable. BPC: no response. LDNPA:

**7/2018/3039 – Granny Dowbekins Tea Rooms** – proposed fire escape stairs for apartment above commercial premises, used by tea room staff. BPC: Support. LDNPA:

**7/2018/3048 – Kirkbarrow, Tirril.** Proposed erection of an agricultural building for the housing of calves. BPC: Support. LDNPA:

**Modification of Right of Way 307012/305003, Pooley Bridge to Beckfoot (Moor Divock)** – this has been confirmed, i.e. vehicles not allowed.

#### **8. County Council & Eden District Council Matters:**

- CCC ref: W171442711 (24.7.17.) – pedestrian safety signs on bridge – NH reported that these are held up indefinitely, but may not be relevant when new bridge construction begins.
- CCC ref: W171432295 (21.3.17.) – Yellow lines/keep clear, Ullswater House
- Mabey bridge repairs – work done to reduce noise levels.
- EDC 2018/19 Scrutiny Work Programme – suggestions in response are (1) Green Garden Waste Bins for householders; (2) Paddle Operating system in Public Toilets to be repaired asap.
- EDC Signature Project Grant Fund – agenda for July meeting.

#### **9. EDC Devolution of Services –**

- **Footway Lighting** – CALC has confirmed that they have agreed a new footway lighting contract, but BPC has not yet received revised contract from EDC and it was noted that the deadline to benefit from LED lighting was 31.5.18. Clerk to chase up EDC. **Action: Clerk**
- **Public Toilets** condition survey 9.4.18. received from EDC. BPC requested the EDC remedy all noted defects and they confirmed they have been scheduled for completion. BPC agreed in principle and subject to contract

to take on public toilets but would require undertaking from EDC that a new entrance payment system would be installed prior to taking over the toilets. **Action: Clerk**

10. **Eusemere Lodge** – it appears that the prices has been reduced and may also have been withdrawn from the market.
11. **Finance:**
- i. Accounts for year ending 31.3.2018. were presented by the RFO and unanimously approved. Friends of Ullswater Way balance within account of £960.88 at year end.
  - ii. Section 1 Annual Governance Statement 2017/18. Approved and signed.
  - iii. Section 2 Accounting Statements 2017/18. Approved and signed.
  - iv. Annual updated budget final figures, as presented by CW, were approved.
  - v. Receipts: £1000 EDC public toilets rebate; £203.95 VAT refund; Precept £4000 plus CTRS £17; EDC Street Cleaning grant £500; recycling credit October 17 to March 18 £120.98.
  - vi. Payments approved: Zurich Insurance £556.40; CALC annual subs £111.00; CALC £140 Data Protection Course; ICO £35 Data Protection registration fee.
  - vii. Section 137 Expenditure increased to £7.57 per elector.
  - viii. Budgetary control – checks in place and regular budget updates represented (CW/RFO).
  - ix. FOUW: balance of £1055.88 in our account as at 8.5.18.(receipt of £95).
  - x. Letter of thanks received from Barton PCC for our donation towards grass cutting at Barton Church.
12. **NEW BRIDGE/FOOTBRIDGE:** NH commented that MM was doing a wonderful job in liaising with public/local bodies to keep the momentum going. MM/MV had attended a meeting with CCC 30.4.18. when it was confirmed that Eric Wright Civil Engineering Ltd had been appointed on bridge design and may get contract to build. Preliminary work to commence in October with bridge removal scheduled for January 2019. New bridge to be in place mid-June early-July. CCC to deal with social media and all signage. Footbridge will be in place prior to bridge closure and has been incorporated in whole project management. It was noted that Stephen Hall of CCC had been very helpful throughout. The first bi-monthly drop in session is to be held in the village hall, Wednesday 16<sup>th</sup> May, 6-8pm.
13. **Village/parish updates:**
- **Public Toilets** – paddle system still not working.
  - **Village Warden** – CW/DA/Clerk to have meeting with Carl to discuss village cleaning matters **Action: Clerk**
  - **Garden Waste Skip** – problems with location and contamination. Clerk to contact EDC and ask if they let us know in advance we can cordon off parking bay. EDC to provide signage. **Action: Clerk**
  - **Recycling centre** – contamination with plastic, possibly from holiday cottage at Butterwick.
  - **Eden Community Governance Review** – BPC voted in favour of asking EDC to progress the change of the parish council name to “Barton & Pooley Bridge Parish Council” as it was felt that this would retain the historic parish name but also raise awareness of the village being in that parish, but not to progress a change in the number of councillors. **Action: C**
14. **Parish Online update/Website & Communications Working Group (to include broadband)**
- **Installation of Broadband for village hall** – hall committee progressing.
  - **Village newsletter/website** – future of Grapevine in doubt in its current format. It is hoped Andy McConkey will take on the role of updated Church news on website. DA receiving training on NW input on website. Clerk to ask Sam Bunting for input on updating website. Grapevine/website to advertise for volunteer(s) to publish village newsletter. **Action: Clerk/DW**
15. **Neighbourhood Watch Scheme/Barton Community Resilience Group** - CW tabled Report No.37 showing only one crime in first three months of 2018 and no updates on flood resilience or membership/volunteer numbers.
16. **New Governance and Accountability Practitioners’ Guide (proper practices to be applied in the preparation of statutory annual accounts and governance statements) amendments** dated 20<sup>th</sup> March 2018 (last version adopted 9.5.17.). emailed to councillors 21.3.18. – Adopted.
17. **2018 NALC model Standing Orders** emailed to councillors 25.4.18. – Adopted.
18. **New General Data Protection Regulations (GDPR)** - DA and Clerk (attended CALC course in March) and have been meeting weekly to progress new regulations.
- Bridge Information Group email list advised of new regulations.
  - Privacy policy adopted (with minor amendments)
  - Consent form adopted (with minor amendments)
  - Registered with ICO
  - Ongoing and in hand: Data Protection Policy; General Privacy policy for website; Audit. (these may be amended templates due to Data Protection Officer new legislation).
19. **LDNPA matters:**

- **Local Plan Review/Ullswater Showcase Area** – gone to consultation from 8.5.18. to 29.6.18. Two drop in events; Lowther Castle 29.5.18. 11-3pm and Crown Hotel 7.6.18. 3-7pm.
- **CLP review** – Further to the agreement at BPC January meeting, outstanding CLP items are gradually integrating with main Agenda items, eg Housing under "LDNPA Local Plan Review" : coach parking under following "Coach Parking" section : others under "Village/parish updates", "Parish Online update/Website" etc. Thus CLP review section to end.
- **Coach Parking** – ongoing planning for initial phase (northbound bus stop in village, improvements at steamer pier and lay-by to east of village), which needs to be coordinated with the bridge replacement.
- **Eusemere Car Park** – Clerk to check with NPA re £500 annual grant **Action: Clerk**

**20. Notifications/correspondence:**

- Macmillan Mighty Hike event along the Ullswater Way on Saturday 14<sup>th</sup> July (est 1500)

**21. Resignation of Councillor – Rev David Wood** has tendered his written resignation as parish councillor. MM thanked him for his 7 years of service to the community. David and Kath are to be married on Friday and we all wished them many years of happiness together and presented David with a leaving gift from BPC. Clerk to action vacancy protocols asap. **Action: Clerk**

**22. Dates of 2018 PC meetings: 7pm:** 10 July, 11 September, 13 November.

**G Mackey, Clerk to Barton Parish Council**