

**Parish Council of Barton & Pooley Bridge**  
**MINUTES of the ANNUAL GENERAL MEETING held Tuesday 17<sup>th</sup> May 2022 at 7.00pm**  
**Parkin Memorial Hall, Pooley Bridge**

Present: Miles MacInnes (MM), Mark Vause (MV), Justin Ray (JR), Colin Hindle (CH), Samantha Bunting (SB) (left meeting at 8.30pm) and Clerk Jill Mackey

In attendance: Neil Hughes (CCC Councillor – part meeting) (NH) and 4 members of general public.

**1. Election of Chair and Vice Chair:**

**Chair:** Miles MacInnes (proposed S Bunting, seconded M Vause)

**Vice Chair:** Mark Vause (proposed S Bunting, seconded J Ray)

**2. Apologies for absence:** Laura Harker.

**3. Requests for dispensations – none.**

**4. Declaration of Interest – none.**

**5. Public Participation session: (attention drawn to Data Protection Policy Notice):**

- o Landscaping of Dunmallet car park – although not in our parish, MM in touch with CCC on this matter, but noted that contractors have an obligation to replant.
- o Other matters recorded under relevant minute.

**6. Minutes of last meeting held 7<sup>th</sup> March 2021 were approved. No matters arising.**

**7. Planning:**

Application No.	Location	Description	Response BPBPC	Decision LDNPA
2021-3070	Lake Ullswater, Park Foot	Proposed replacement jetty	Neutral	Granted with conditions
2021-3199	Howfoot	Conversion of existing detached building to holiday let	Neutral	Withdrawn
2021-3222	Park Foot Caravan & Camping Park	Proposed toilet block with disabled facilities and three family rooms (re-submitted Design & Access Statement)	Support with recommendations	
2022-3029	Waterside Farm Campsite	Proposed Replacement Washroom, Toilet and Pot Wash Facility (resubmission of 7/2021/3172)	Support	
2021-3233	Hole House Farm – behind Sun Hotel	Construction of permanent car parking and change of use from agricultural grazing	Support with recommendations	Withdrawn
2022—3039	Howfoot	Conversion of existing detached building to local needs dwelling	Support based on local occupancy clause	
2022-3046	Barton Church Farm	Erect a portal steel frame building over an existing cattle feeding yard, manure midden and slurry tank.	Support	

- E2022/0018 LDNPA logged alleged unauthorised building – land behind Old Post Office (Secret Garden) – awaiting response.
- Environment Agency – possible breach of regulations re: lighting near river. Sarah Blundell response dated 25.3.22. stated the EA “can only regulate lighting where an EA permit is required or comment on planning applications (where relevant to the EA). If no planning permission or Flood risk activity permit is required then it would be a direct owner/occupier agreement with Natural England”.
- Environment Agency – possible breach of regulations re: raising garden level Eusemere Lodge – awaiting response.
- LDNPA letter of 3.5.22. outlining implications of advice issued by Natural England on Nutrient Neutrality and the impacts on development proposals.
- Concerns expressed re application 3233 for parking behind Sun Hotel, especially as flooding in Finkle Street comes up from this field. It was noted that the application has been withdrawn and that the overflow field can only be used for 28 days a year.

**8. County Council & Eden District Council Matters:**

- Housing needs survey – consider as part of new Community Led Plan
- EDC – District Heat Network system – awaiting report from Assistant Director Delivery, Laura Cadman.
- Various potholes near Barton Church and Kirkbarrow corner – work done.
- Church Croft new yellow lines – a plan has been received re the proposed change to the Eden Traffic Regulation Order, as agreed with residents. Clerk forwarded to those who responded to double check proposed new yellow lines are acceptable. Some residents have changed view and communicated directly with CCC. Re-surfacing work currently taking place.
- EDC – New Model Code of Conduct (as circulated 8.3.22.by CALC) was unanimously adopted by BPBPC.
- Mechanical Road Sweeping – request to EDC to increase frequency to monthly (currently twice a year) was rejected, as we also receive grant towards village cleaning.

- EDC Inspiring Eden Work Programme – expression of interests – response by 20<sup>th</sup> May – MM to make a general application. It was noted that FOUW are putting in an application (through BPBPC) for fencing off a permissive footpath on the new Eamont Way. **Action:MM**
- Parish Council boundary review – MM reported this is ongoing with EDC.
- COMF CCC grant form to be completed when new bins have been installed and EDC invoiced for £1000 towards siting of bins. **Action:Clerk**
- MM congratulated NH on being elected as Councillor for the newly formed Furness & Westmorland Council (Eamont & Shap ward). He will serve in the Shadow Authority with no external powers until 1.4.23. and all communications until that date should still be directed to EDC. NH will have portfolio for Transport and he is particularly keen on park and ride schemes. There will be a gradual transfer of staff between EDC and FWC.

## 9. Public Toilets

- ✓ Electricity : still awaiting confirmation of group rate; Alison Henderson CCC chasing up on regular basis with supplier Npower. Account outstanding since June 2021.
- ✓ Welcome Back to Eden Round 2 – grant successful £2463.26 for shortfall in costs of installing new litter bins.
- ✓ Legionella Testing Contract through EDC. After considering the risks (cold water, running all the time, cleaner to run all taps if toilets ever closed) it was decided not to continue with this contract. **Action:Clerk**
- ✓ CCTV signage/new clear signage how toilets are funded, to be drafted by MV. **Action:MV**
- ✓ MV to liaise with cleaner re hours. Possibly 1 hour/week M-F and 2 hours/day at weekends during quieter periods? **Action:MV**
- ✓ Cleaner in future is to purchase toilet rolls and invoice BPBPC. **Action:MV**
- ✓ Risk Assessment – a Risk Assessment needs to be carried out for the Parish Council and it will incorporate the public toilets – to be carried out by new Clerk/Councillors. **Action:All**
- ✓ Hand Sanitiser ready to install by MV (originally supplied incorrect bottles) – MM thanked Mark for all his work in connection with the toilets (and bins). **Action:MV**

## 10. Finance:

### Receipts:

Received from	Description	£
Eden District Council	Welcome Back Eden Grant Round 2 (bins siting shortfall)	2463.26
HMRC	VAT refund 2021-22	1214.97
Nayax	Public toilets payment March 2022	577.09
EDC	Parish precept 2022-23	5210.00
EDC	Street cleaning grant 2022-23	541.00

### Payments approved:

Payee	Description	£
Mr P Mackey	Village warden duties Jan-March 2022	315.00
Barrnon Media (Herald)	Replace Cheque 693 – incorrect payee	8.00
Barrnon Media	CLP meeting questionnaire printing	9.60
Eden District Council	Watersafe testing – public toilets	457.14
Mrs B K Heath	Toilet cleaning March 2022 + pack toilet rolls	414.99
Designworks*	Domain one year to 15.6.22.	33.60
Designworks*	Toilet price change signage	62.16
Npower electricity	1.4.21.-31.5.21. balance (credit & debit)	85.71
Glasdon	4 1280 litre Litter Bins	9552.83
Mrs B K Heath	Toilet cleaning April 2022	456.00
CALC	Subscription 2022/23	116.85
M Vause	Reimbursement Hand Sanitiser Station & Gel	292.12
Barrnon Media	Clerk Vacancy advert	141.12
Rachael Kelly	Internal Audit fee for year end 31.3.22.	50.00
Water Plus Limited	Water charges 17.1.22.-30.4.22.	276.94
M Vause	Reimbursement Toilet Rolls	93.30
M Vause	Reimbursement Torches for QEII beacon	203.16
Zurich Insurance	Annual insurance 18.6.22.-17.6.23.	888.22

- BPBPC current account: current account balance after cheques cleared of £14009.05.
- Accounts for year ending 31.3.2022. as detailed on receipts and payments summary sheet were unanimously approved.
- Section 1 Annual Governance Statement 2021/22 unanimously approved.
- Section 2 Accounting Statements 2021/22. Unanimously approved.
- JR carried out an internal finance check/audit early May 2022. All was fine with exception of 3 cheque book stubs with one signatory initial and 2 payments agreed but not minuted (see above\*). Cheque signatories are reminded to initial cheque book stubs.
- Recycling credits outstanding since September 2020. Clerk in contact with EDC. **Action:Clerk**

#### 11. NEW BRIDGE updates:

- **Parish Council land** – CCC are querying title and costs. Burnetts liaising with CCC.
- **Damaged bench** not replaced yet. It was agreed that we are in favour of covering the flower bed area up to wall in tarmac strip. MM to advise CCC. **Action:MM**

12. **Community Led Plan** – after a consultation meeting attended by approximately 30 residents on 15.3.22. we received 26 responses. After consideration by the council it was felt that there was not much support for a new CLP so this will not be pursued. MM to contact volunteers to advise. It was decided that a village informal gathering, held annually, would be a good opportunity to gather opinions on village/parish matters, and a provisional date of Friday 25<sup>th</sup> November 2022 was set. As the two major points highlighted in the questionnaire were litter (hopefully covered by purchase of 4 new litter bins and village warden) and flooding, Clerk to contact EA for an update on their plans re flooding. **Action:Clerk/MM**

#### 13. Village/parish updates:

- **Community Fund update:** met on 22.3.22. and will be awarding Barton Church £500 towards the organ and Parkin Memorial Hall £1500 towards new heating system.
- **Village Warden** – request for CCTV signage near toilets – MV to investigate. **Action:MV**
- **Recycling centre** – tidy but awaiting credit from EDC.
- **Garden Waste Skip** – signed agreement for 2022 received from EDC. Contact made with Dr Neil Hudson MP who has pledged his support for roadside collection of garden waste. Clerk to ask EDC again if we can have household bins and also again ask for “Garden Waste Only” signage on skip. **Action:Clerk**
- **SITU (Strategic Integrated Transport in Ullswater Valley)** – LDNPA are applying for FIPL (Farming In Protected Landscapes) grant funding for fencing etc. Hope to develop seasonal bus from Howtown to Glenridding.
- **Defibrillators** – MV to liaise with Paul Mackey re weekly check of PBI defibrillator. **Action:MV**
- **Village bins** – MV reported bins are in storage at Hole House Farm who have kindly offered to transport into village for siting. MV arranging with Eden Paving to lay bases; target date before end of June. **Action:MV**
- **Queen’s Platinum Jubilee celebrations – 2-5<sup>th</sup> June 2022.** Parish Council insurance to cover.
  - **Beacon** Thursday 2<sup>nd</sup> June Heughscar approx 9.15pm – risk assessment carried out and copy sent to Mr McCosh (landowner).
  - **Big Jubilee Lunch** Sunday 5<sup>th</sup> June 1pm Village Hall Bring & Share Lunch.
  - **Celebratory Church Service 9.30am** Sunday 5<sup>th</sup> June
  - Clerk to contact EDC with funding request (also Community Fund).
- **Parking in Village: Laura McClellan (CCC)** advised (17.5.22.) proposed footway works - more investigations works needed.
- **Clerk replacement:** interviewing w/c 13<sup>th</sup> June. MM/JR/CH. MM to arrange. **Action:MM**
- **Tree Felling – Pooley Bridge Inn** – Paul Clavey, Forestry Commission, has done site assessment and awaiting response from Regulations Manager.

#### 14. LDNPA matters:

- **Waterfoot Car Park** – improvements are being made to the path through Dunmallet, but will remain open for 2022.
- **Safety concerns at Waterfoot corner** – awaiting response from Dacre PC and Ullswater Steamers.
- Footbridge near Waterside – work done.
- East Distinctive Area Parish Elections – Deadline 27.5.22. BPBPC wish to support the nomination of Colin Hindle. Nomination Papers completed. **Action:Clerk**
- **Views sought on Second Homes/Holiday Lets** – response required by 18<sup>th</sup> May 2022. Response of BPBPC to Q1 “Do you agree the number of second homes in the Lake District National Park should be controlled through the local authority planning function?” – Yes. Response to Q2 “Do you support the proposal to remove furnished holiday homes from the small business rate relief?” – Yes. **Action:Clerk**

#### 15. Notifications/correspondence:

- NALC – issues relating to smaller Parish Councils – no response.

16. **Dates of next PC meetings 2022:** July 12<sup>th</sup>, September 20<sup>th</sup>, November 8<sup>th</sup>.

G Mackey  
Clerk, Barton & Pooley Bridge Parish Council (BPBPC)