

Parish Council of Barton & Pooley Bridge
AGENDA for the MEETING to be held THURSDAY 6TH OCTOBER at 7.00pm
Parkin Memorial Hall, Pooley Bridge

1. **Apologies for absence:**
2. **Requests for dispensations:** The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
3. **Declaration of Interest:** to receive declarations by elected and co-opted members of interests in respect of items on this agenda.
4. **Public Participation session:** (attention drawn to Data Protection Policy Notice):
5. **Minutes of last meeting held 11th July 2022** to approve. Matters arising:
6. **Appointment of new Clerk: Sandie Watson.**
7. **Planning:**

Application No.	Location	Description	Response BPBPC	Decision LDNPA
2021-3222	Park Foot Caravan & Camping Park	Proposed toilet block with disabled facilities and three family rooms (re-submitted Design & Access Statement)	Support with recommendations	
2022—3039	Howfoot	Conversion of existing detached building to local needs dwelling	Support based on local occupancy clause	
2022-3068	Land northeast of Kirkbarrow Hall	Formation of a new access and parking/turning area and the construction of a building to house vending machines	Support	Granted
2022-3078	Land to the side and back of Sunnyside Barn	Permanent Car Parking – retrospective	Support with recommendations	
2022-3108	Post Office Managers Accommodation	Single story extension to the Secret Garden Restaurant to provide additional indoor dining space, enlargement of the existing kitchen and new external storage for seating cushions. New relocated waste bin storage area.		
1604.452 TPO (No.452) Order 2022	Land associated with Holly House	Tree Preservation Order 1.9.22. Mixed species woodland, a group of mixed species trees and an individual Ash tree. (preventing cutting down, topping or lopping).		
2022-3112	Park Foot Caravan & Camping Park	Twenty electric hook-up points to serve existing pitches on OS 8969 camping field		
2022-3113	Waterside House Caravan & Camping Site	Amend condition 2 (Approved drawings) on planning application 7/2022/3029 for proposed replacement washroom, toilet and pot wash facility.		

- E2022/0018 LDNPA logged alleged unauthorised building – land behind Old Post Office (Secret Garden) – response received 22.8.22. Does require planning permission, but no further formal action to be taken by LDNPA. Business has been contacted and advised of breach of planning control. Case closed.
- Environment Agency – possible breach of regulations re: raising garden level Eusemere Lodge – Clerk chased 6.7.22.but as yet no response.

8. County Council & Eden District Council Matters:

- EDC – District Heat Network system – awaiting report from Assistant Director Delivery, Laura Cadman.
- EDC Inspiring Eden Work Programme – not now feasible due to time restraints etc.
- Parish Council boundary review.
- COMF CCC grant form completed and returned to CCC.
- EDC contribution of £1000 towards siting of bins received.

9. Public Toilets

- ✓ Electricity :
- ✓ CCTV signage/new clear signage how toilets are funded – wording to be decided.
- ✓ Risk Assessment

10. Finance:

• **Receipts:**

Received from	Description	£
Nayax	Toilet receipts for June 2022	971.12
Nayax	Toilet receipts for July 2022	1121.06

Eden District Council	Grant towards siting new bins	1000.00
Eden District Council	Recycling credit October 2020-March 2021	101.24
NatWest	Interest reserve account July 2022	0.01
Eden District Council	Recycling credit April 2021-September 2021	221.37
Eden District Council	Recycling credit October 2021-March 2022	170.40

• **Payments to approve:**

Payee	Description	£
Mrs B K Heath	Toilet cleaning/toilet rolls June 2022	689.00
Mrs B K Heath	Toilet cleaning/toilet rolls July 2022	805.00
PKF Littlejohn LLP	External Audit fee	240.00
A P Mackey	Long reach dusting system	39.60
G M Mackey	Clerk's expenses April 2022-September 2022	14.01
G M Mackey	Clerk remuneration April 2022-August 2022 inc.	1270.85
Waterplus	Toilets water account July 2022	104.26
Eden Paving & Driveways	Siting/installation new bins, etc.	3600.00
Mrs B K Heath	Toilet cleaning/toilet rolls August 2022	888.00
WaterPlus	Toilets water account August 2022	104.26
Mrs S Watson	Clerk's remuneration and expenses	288.77
CPSL	Payroll	14.40

- BPBPC current account: current account balance after cheques cleared of £9147.64.
- External Audit complete. Report and Certificate dated 26.7.22. Received. No matters arising.
- Banking facilities to consider/change of Clerk details/statement address etc. To authorise Mandate for online banking.
- Budget provision for possible contested PC election 2023? CALC email of 1.8.22.
- SAAA Auditor appointment regime – confirmed decision not to opt out – no action required.
- Delegated powers for new Clerk to approve.
- To consider quotation from Eden Paving for base for bins on other side of bridge. £1130 + VAT.
- Request for funding “Ten Thousand Daffodils” Helen Holland – email 17.8.22.
- Repainting of mini roundabout at St Paul's Church and re-marking of parking bays in the village centre.

11. NEW BRIDGE updates:

- **Parish Council land** – CCC do not intend to go ahead with purchase of land – action.
- **Damaged bench** not replaced yet. **Tarmac** flower border to be done with September/October works.
- **Planting in Dunmallard Car Park** – complaint from resident.

12. Community Meeting – provisionally Friday 25.11.22. (please book hall with Jill if confirmed)

- **Community engagement** – Fran Richardson, Cumbria ACT.

13. Village/parish updates:

- **Community Fund update:** JR/MV
- **Village Warden**
- **Recycling centre** – contamination (holiday lets?) with household waste (formerly dumped in wheelie bins). Signage?
- **Garden Waste Skip** – new agreement August-October 2022 – location now Village Hall Car Park.
- **SITU (Strategic Integrated Transport in Ullswater Valley) - CH.**
- **Village bins** – installed. Old bins to be re-sited (currently stored behind village hall).
- **Parking in Village: Laura McClellan (CCC)** – more work than expected – programme date of October.
- **Tree Felling – Pooley Bridge Inn** – Paul Clavey, Forestry Commission, has done site assessment and awaiting response from Regulations Manager.
- **Emergency Information Sheet** – MM to report
- **Penrith & District Red Squirrel Group Notice Board** – site?
- **FOUW Inspiring Eden fund**, permissive footpath costs – FOUW.
- **Village Guides** – to review/republish etc – Joyce Robinson to advise.
- **Defibrillators** – online report to confirm both in working order & registered to be done within every 90 days.
- **Tree** in memory of Cyril Wilson (Oak – near Cyril's home – Jill will help)

14. LDNPA matters:

- Waterfoot Car Park – ongoing.

15. Notifications/correspondence:

- Letter from Matterdale PC re funding from NW Electricity “Powering Our Communities” scheme.
- CALC AGM – 29.10.22. 10.30am virtually.

- 16. Dates of next PC meetings 2022:** November 15th. Provisional: January 17th, March 14th, May 16th (AGM/Parish Meeting), July 11th, September 12th, November 14th.

Meeting Part II

Public and press are excluded from the meeting on agenda items below as they contain exempt information as defined in paragraph 3 of Schedule 12a of the Local Government Act 1972

17. Clerk's Contract of employment

To approve employment contract.

G Mackey/S Watson

Clerk

Barton & Pooley Bridge Parish Council (BPBPC)